

TOWN OF LEMPSTER

**BOARD OF SELECTMEN**

Approved Minutes  
November 28, 2017

**PRESENT:** Chairman Edward Sauer, Selectman Mary Grenier and Ingrid Bjork, Administrative Assistant.

**OTHERS PRESENT:** Jim Richards, Barbara Richards, David Richards, Laura Pinkney, Bob Cilley, Jim Beard and Roger Kieffer.

Chairman Sauer called the meeting to order at 7:00 pm.

**Agenda Item 1: Payroll and Accounts Payable**

The Selectmen reviewed and approved the payroll and accounts payable manifest.

**Agenda Item 2: Minutes of Past Meetings**  
**November 14, 2017 work session**  
**November 14, 2017 Selectmen's meeting**

The Selectmen reviewed the draft minutes of the work session held on November 14, 2017. Selectman Grenier made a motion to accept the minutes of the work session held on November 14, 2017 as presented. Chairman Sauer seconded the motion.

The Selectmen reviewed the draft minutes of the Selectmen's meeting held on November 14, 2017. Selectman Grenier made a motion to accept the minutes of the Selectmen's meeting held on November 14, 2017 as presented. Chairman Sauer seconded the motion.

**Agenda Item 3: Old Business**

**Memorial Plaque**

Mrs. Richards said the plaque is at the foundry.

**Agenda Item 4: New Business**

**Proposed Budgets for 2018**

**Library**

Jim Beard presented the proposed 2018 budget for the Library. \$19,000 - decrease from \$19,030.

**Supervisors of the Checklist**

Bob Cilley presented the proposed 2018 budget for the Supervisors of the Checklist. \$7,350 - increase from \$3,950. The 2018 budget includes 3 elections and 1 backup compared to 2017 with a budget for 1 election and 1 backup. The Selectmen accepted the proposed 2018 Supervisors of the Checklist budget.

**CIP's**

The Selectmen agreed the requested amounts for the 2018 CIP's would remain the same as 2017.

**Schedule Change for Selectmen's Meetings**

The Selectmen agreed to the following changes in the upcoming Selectmen's Meetings:

- December 26<sup>th</sup> – cancelled
- February 13<sup>th</sup> – moved to February 6<sup>th</sup> Budget Hearing will be at 6:30 pm.
- February 27<sup>th</sup> – moved to February 20<sup>th</sup>
- March 13<sup>th</sup> – moved to 4:00 pm at the Lempster Community School. The Selectmen will be at the Lempster Community School for elections and the Town meeting, so they will have a brief Selectmen's meeting at 4:00 pm.

### **Public Participation**

Roger Kieffer, President of the Lempster Historical Society, spoke to the Selectmen about offering their services to help identify and suggest improved storage procedures to preserve historical and valuable Town documents. The Selectmen agreed they could review and identify these documents under the supervision of the Town Clerk/Tax Collector Linda Callahan and her deputy. Selectman Grenier said the documents will need to be reviewed at the Town office. Mr. Cilley said he will be the contact person for the Historical Society and he will contact Ms. Callahan.

Ms. Pinkney and the Selectmen discussed the Old Home Day warrant article. They agreed they will request \$1,500 for 2018 and carry any left over from 2017.

Mr. Cilley asked if the Highway Department could plow out the parking area on Dodge Pond for ice skating this winter. The Selectmen agreed and Chairman Sauer said they will also remind the Highway Supervisor to plow the boat landing at Long Pond for easy access to the water in case of fire.

Ms. Pinkney requested one or two handicap signs be placed at the Meeting House. Selectman Grenier questioned the number of signs needed. She will research the number of signs needed for the size of the parking area. At least one will be placed near the handicap ramp.

### **Administration and Correspondence**

- CAI – GIS Internet Maintenance Agreement reviewed and approved by the Selectmen.

### **Miscellaneous**

Mrs. Richards said that the office received a donation of \$100 for Fire and Rescue. Selectman Grenier made a motion to accept the \$100 donation for Fire and Rescue. Chairman Sauer seconded the motion. All were in favor.

Selectman Grenier made a motion to adjourn the meeting at 7:50 pm. Chairman Sauer seconded the motion. All were in favor

Respectfully submitted,  
Ingrid Bjork  
Administrative Assistant