

**TOWN OF LEMPSTER
BOARD OF SELECTMEN
Draft Meeting Minutes
September 10, 2024**

Board Present: Mark Lightner, Everett Thurber and Phil Tirrell

Administrative Assistant Robin Cantara

Mark called the meeting to order at 4:00 P.M.

The Board reviewed and approved the payroll and accounts payable manifest.

Approve/amend the minutes of the August 27, 2024 Selectmen's Meeting. Everett moves to accept the minutes as printed, seconded by Mark; all in favor.

Administrative and Correspondence –

The following documents were signed by the Board:

MS-1 Summary of Inventory Valuation
Employee time off request

The Board discussed 2025 Budget submission dates and time lines.

The budget submission deadline is set for October 31, 2024.

Department meetings are scheduled for November 13, 2024 beginning at noon, each department will be allotted 30 minutes.

There being no further business, Phil moved to adjourn the meeting at 4:29 PM, seconded by Everett; all in favor.

Respectfully submitted,

Robin Cantara
Administrative Assistant