

**TOWN OF LEMPSTER
BOARD OF SELECTMEN**

Approved Minutes
Work Session
February 24, 2021

PRESENT: Chairman Phil Tirrell, Selectman Mary Grenier, Selectman Everett Thurber and Ingrid Bjork, Administrative Assistant

OTHERS PRESENT: Adam Howard, Deputy Town Clerk/Tax Collector and Clerical Assistant Edie Bednarczyk, Treasurer Mary Fellows and Town Clerk/Tax Collector Linda Callahan

Chairman Tirrell called the meeting to order at 9:00 AM

Agenda Item 1: Accounts Payable and Payroll

The Selectmen reviewed and approved the payroll and accounts payable manifest.

**Agenda Item 2: Minutes of Past Meetings
Budget Hearing February 9, 2021
Selectmen's Meeting February 9, 2021**

The Selectmen reviewed the draft minutes of the budget hearing held on February 9, 2021. Selectman Grenier made a motion to accept the minutes as presented. Selectman Thurber seconded the motion. All were in favor.

The Selectmen reviewed the draft minutes of the Selectmen's meeting held on February 9, 2021. Selectman Grenier made a motion to accept the minutes as presented. Selectman Thurber seconded the motion. All were in favor.

Agenda Item 3: Administrative and Correspondence

- NHDES Land Resources Management File #2019-03055 Mountain Rd retaining wall. Ms. Bednarczyk and Mr. Simino are working on the response.
- NHDES Land Resources Management File #2020-01627 Long Pond Rd Letter of response signed by the Selectmen.
- NHDES Land Resources Management File #2021-00019 1610 US Rt 10 Mr. Howard gave a copy of his response to NHDES.
- NHDES Land Resources Management File #2021-00293 NH Route 10
- Society for the Protection of NH Forests – Lovejoy Road
- Pistol Permit – 1

Bar Harbor Bank – Treasurer Fellows and the Selectmen discussed the general fund account, interest rates and recommendation from the bank to move into ICS account. Treasurer Fellows will follow up with the bank.

Chairman Tirrell discussed reviewing the Town ordinances to see if they needed to be updated. He noticed the street naming and numbering ordinance is incorrect. The Selectmen agreed that he and Ms. Bjork will review them and bring back any recommendations to the board.

Ms. Bjork and Chairman Tirrell will begin reviewing the personal policy next week.

Ms. Bednarczyk showed the Selectmen the work she has done on the website. The Selectmen said they would like the website up as soon as possible. Selectman Grenier made a motion to allow Ms. Bednarczyk to increase her hours, up to five hours per week at home, to complete the design of the website. Selectman Thurber seconded the motion. All were in favor.

The Selectmen approved the want ads for the administrative assistant and planning board secretary positions. Ms. Bjork will place it on the website and Valley News.

Agenda Item 4: Miscellaneous

Town Clerk/Tax Collector Callahan discussed beginning preservation of the Town records. Selectman Grenier made a motion to begin with the land grant of 1761. Selectman Thurber seconded the motion. All were in favor.

Selectman Grenier made a motion to adjourn the work session at 11:00 AM. Selectman Thurber seconded the motion. All in favor.

Respectfully submitted,
Ingrid Bjork
Administrative Assistant