

**Lempster Planning Board  
Minutes of Meeting  
held on  
Monday, August 12, 2019  
at the Town office**

Members present: Mark Adams, Bill Rodeschin, Kirt Wirkkala, David Richards, .and Everett Thurber.

Meeting called to order at 7:13 pm by Chairman Mark Adams.

**Review of draft Minutes of 7/8/19**

The draft minutes were approved with one change: Under Old Business, 2<sup>nd</sup> paragraph – July was changed to August.

**Old Business.**

Building Permit language. The language, as contained in the May13th minutes, was revised as follows and one final review, before adoption, will occur at the September meeting:

*Will the project require earth material to be removed from this property?*

Y N

*If excavation of earth material is required, which is more than exclusively incidental to construction, a review by the Lempster Planning Board is necessary. It is important to note that the final determination of whether alteration of terrain with a lot is incidental to construction or requires an earth excavation permit, is to be determined by the Lempster Planning Board. NH RSA 155-E:2 (1 a & b)*

CIP Discussion. “The Best Planning Tool You Aren’t Using: Capital Improvement Plans” from NH Town and City magazine. A joint meeting of the Planning Board and Selectmen is scheduled for August 20<sup>th</sup> at 7 p.m. to discuss procedural issues, etc.

It was decided that the recording secretary will send out the department head CIP letters ASAP and the department heads will be requested to meet with the Board on September 9<sup>th</sup> with their submissions.

**New Business**

Driveway permit application submitted by Mark Paquin, Map 203, Lot 021, on Hurd Road. Concern was raised about the site distance and shrubbery. Mark Adams and Bill Rodeschin will meet at the site on August 13<sup>th</sup> to view the proposed driveway location.

Motion made by Kirt Wirkkala and seconded by David Richards to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 9:35 pm.

Respectfully submitted,

Linda Murgatroy  
Recording Secretary