

**Lempster Planning Board  
Minutes of Meeting  
held on  
Monday, May 13, 2019  
at the Town office**

Members present: Mark Adams, Bill Rodeschin, Kirt Wirkkala, David Richards, Everett Thurber-ex officio.

Meeting called to order at 7:01 pm by Chairman Mark Adams.

**Review of draft Minutes of 4/18/19**

The draft minutes were approved as written.

**Old Business.**

CIP Discussion: The Board was asked to read the article "The Best Planning Tool You Aren't Using: Capital Improvement Plans" from NH Town and City to discuss possible areas to improve our CIP.

The Board was looking at what is happening at Map 209 Lot 9 as far as excavation.

Building Permit language –

Will have the following added to the building permit application:

If a substantial excavation of earth material is required, which is more than incidental to construction, a review by the Lempster Planning Board is necessary.

It is important to note that the determination of whether excavation or alteration of terrain within a lot is incidental to construction or if it constitutes an excavation, requires review by the Planning Board. 155-E:2-a (l a & b)

When it is reviewed by the Planning Board and found to be Incidental to Construction, the Board will need to be sure they are informed of reclamation per RSA 155-E:5

**New Business**

No new business.

Motion made by Everett Thurber and seconded by Kirt Wirkkala to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 8:26 pm.

Respectfully submitted,

Barbara Richards  
Acting Recording Secretary